

**DragonFly MAX** is an electronic health record designed to save you time & ensure the athlete is healthy and ready to participate in athletic competition. We focus on the details so you can focus on what matters...safe and healthy athletes.

Follow the easy steps below to get started using DragonFly MAX.

## "I'M A PARENT & HAVE NOT USED DRAGONFLY MAX."

- 1. Visit <a href="www.dragonflymax.com">www.dragonflymax.com</a>, click "Do My Forms" and follow prompts to the sign-up page.
- 2. On the sign-up page, click"Sign Up for Free".
- Follow the prompts to create your <u>Parent</u>
   <u>Account</u> with *your* email address or phone
   number.
- 4. Enter your child's School Code when prompted and confirm this is the correct school.
- 5. Click "Add A Child" in the DragonFly MAX web site, then follow the prompts to create your **child's profile** and complete his/her participation forms, including uploading any necessary documents.
- 6. After completing your child's forms, you can review his/her profile OR add another child's profile.

## "I'M A PARENT & I USED DRAGONFLY MAX LAST YEAR FOR MY FORMS."

- Visit <u>www.dragonflymax.com</u> and click "Login / Sign-Up".
- 2. Using your email address or cell phone number, log in to your previously made account.

  \* If you happen to forget your password, you can reset it while logging in.
- 3. Once logged in, you should see profiles for any of your children that you entered last year.

  \* You can also add additional children (including those at different schools) from this screen.
- 4. Begin completing this year's forms by clicking "Submit Paperwork" under your child's name, then follow the prompts to complete his/her participation forms & upload any necessary documents.
  - \* When all information is complete, the progress bar will say 100% and turn from red to green.

## **HIGH SCHOOLS**

Blackman HS - GTQV7F Central Magnet - P7OZKP Eagleville - SLFBEG Holloway HS - AHGA8B LaVergne HS - UZD4G3 Oakland HS - 2MXK27 Riverdale HS - YNQTEF Siegel HS - LAX4R2 Smyrna HS - TEGH4J Stewarts Creek HS - QA4YKA

## MIDDLE SCHOOLS

Blackman MS - RYZU7P Central Magnet - P7OZKP Christiana MS - FU26AS Eagleville - SLFBEG LaVergne MS - MQ4VRX Oakland MS - MJ2N4E Rock Springs MS - 65T5AC Rocky Fork MS - U9ST45 Rockvale MS - RZDBS6 Siegel MS - YEX4L4 Smyrna MS - 3V5C9S Stewarts Creek MS - Q3MAQK Thurman Francis Arts - 7BF3UV Whitworth-Buchanan MS - KWMHYA

Now you're all set! You can find out more about additional features at DRAGONFLYMAX.COM